



APPLICATION PACK

London Communities Human Rights Programme

just fair

The British Institute
of Human Rights 

APPLICATIONS OPEN MONDAY 12TH FEBRUARY & CLOSE MONDAY 25TH MARCH 2024

As leading human rights charities, we want to work with London-based groups who are making real differences in their communities. You could work across London, a single borough, or in a single block of flats: if you and your organisation are working to build change, we want to hear from you.

To ensure our work is as impactful as possible, we are looking for:

- Organisations with an annual income of less than £750,000.
- Organisations that work closely with people in their communities (this could include staff, volunteers, people accessing services) to design your work.
- Organisations that have a demonstrable track record of delivering community activity, with the infrastructure to join a multi-year programme.
- Organisations tackling social inequalities and empowering communities.
- Organisations who work on issues under the Human Rights Act, and/or the International Covenant on Economic, Social and Cultural Rights.

WHAT ARE WE OFFERING?

We are offering direct support to 4 community groups to develop the use of a Human Rights Based Approach. We want to work with organisations who would like support to use human rights in the development of policies and practices that impact the lives of the people you support. The support is offered to each of the 4 selected organisations for 4 years and comes alongside funding of around £50,000 per organisation per year, rising each year to account for inflation. The awarding of the £50,000 grant agreement will be between each selected community group and the Baring Foundation but you will work with BIHR and Just Fair.

We will offer £5,000 of initial funding to selected organisations to work with us to develop the proposal during May 2024 for what your human rights support could look like. This £5,000 should cover staff time and importantly the involvement of people with lived experience in the development process of the proposal. Maybe your organisation would benefit from:

- A human rights training and support plan.
- Support to build up your processes for involving lived experience and ensuring co-production.
- Resources that help make human rights accessible to your community – such as artistic projects, weekly outreach activities, or a new campaign.
- To hire a Human Rights Officer of your own.

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This Application Pack contains all of the information you need to decide if you'd like to apply, to complete your application and to understand what happens next.

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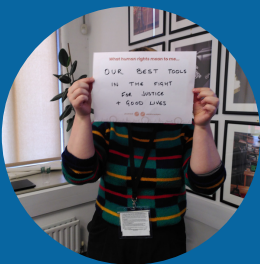
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1. ABOUT THE PROGRAMME

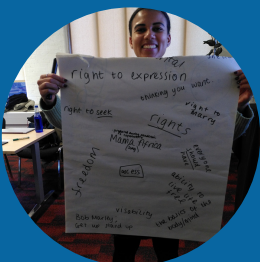
The London Community Human Rights Programme is a new programme led by The British Institute of Human Rights and Just Fair, funded by the Baring Foundation and City Bridge Trust. The project aims to promote and develop the use of human rights-based approaches (HRBAs) for London-based civil society organisations, using international and domestic human rights laws to support practical, real-world protections for individuals and communities facing discrimination and disadvantage. We want to work with applicants to find human rights-based solution to the problems your community is facing.

2. ABOUT JUST FAIR AND BIHR



JUST FAIR

works to bring social justice and human rights together by championing economic, social, and cultural rights in the UK. Our vision is for a fairer and more just society for all. Our mission is to lead and inspire work to respect, protect and fulfil economic, social, and cultural rights in the UK.



BIHR

has been promoting and upholding human rights in the UK since it was founded in 1970. BIHR's mission is to enable positive social change in the UK through the practical use of our Human Rights Act. To achieve this mission, BIHR works with people and community groups supporting them to use human rights advocacy; with organisations that have public power to ensure they live up to their legal duties and with policy and law makers, so that people's legally protected rights and their lived experience is centred.

3. APPLICATION AND INTERVIEW TIMELINE

Below is a table on the application process. Further details about each step can be found in the text below.

STEP 1: APPLICATION PROCESS OPENS	1	12 FEBRUARY 2024 Application pack and FAQs available. Booking for support calls open. 2 open meetings available for booking. These will be held on 29th February 12:30pm – 1:30pm, and 6th March 5 – 6pm.
STEP 2: APPLICATION PROCESS CLOSES	2	25 MARCH 2024, 5PM All applications must be submitted.
STEP 3: SHORTLISTING	3	19 MARCH – 02 APRIL 2024 Just Fair and BIHR select a number of applicants and set up times for an interview with them.
STEP 4: INTERVIEWS	4	22 & 23 APRIL 2024 10 organisations interviewed by JF and BIHR over 2 days in central London.

**STEP 5:
OUTCOME**

5

WITHIN 1 WEEK OF INTERVIEW

All applicants notified of outcome of process. No later than 30 April.

**STEP 6:
SUCCESSFUL
APPLICANTS**

6

1 – 17 MAY 2024

Successful applicants will need to work with the BIHR and Just Fair staff teams to co-produce a proposal, including their proposed project, to the programme funders by 17 May 2024.

17 – 30 MAY 2024

Just Fair and BIHR will finalise applications, coming back to applicants as needed.

**STEP 7:
UNSUCCESSFUL
APPLICANTS**

7

MAY – AUGUST 2024

All unsuccessful applicants will be invited to attend 4 free capacity building workshops.

**STEP 8:
SUCCESSFUL
APPLICANTS**

8

21 JUNE 2024

Confirmation of outcome of grants application for 4 year funding.

4. WHO CAN APPLY?

- Community or voluntary organisations directly supporting people in communities in London.
- Groups with a track record of delivering community activity – guided by those in the community.
- Groups with the infrastructure and capacity needed to work on such a project for 4 years.
- London-based organisations.
- Reach – we'd like to make sure the solutions will have a wide impact.
- Organisations able to nominate at least one person to work with us from May 2024 – July 2028.

5. WHAT IS REQUIRED OF COMMUNITY ORGANISATIONS WHO APPLY?

We expect a high degree of interest. As such, we ask that you only apply if you will be able to commit to engaging with the co-design programme in a meaningful way within the programme timescales.

This includes:

- Have an idea about a problem/issue in your community that there could be a human rights solution to and what this solution might be.

- Be able to work with the BIHR and Just Fair staff teams to submit detailed proposals for a project to the programme funders by 17 May 2024.
- Be able to keep in touch with your designated BIHR and Just Fair project officer from May 2024 to July 2028. We imagine this will be weekly, sometimes fortnightly and through calls, emails and meetings (most likely online, though there may be scope for some in person meetings where necessary).
- Be able to bring people in your community group together to be involved in this programme, e.g. your colleagues, volunteers, people you support/rights holders.
- Maintain contact with the BIHR and Just Fair team to plan, co-produce, test and share your solution between May 2024 and July 2028.
- Give BIHR and Just Fair feedback on the process and the impact of the solution for your group.

We understand that things come up along the way and sometimes things are out of our control. However, before you apply, it is important that you consider whether you can commit to this programme in the timescales. Sadly, we have had situations where organisations apply for our support but are then unable to engage, depriving another small organisation of this opportunity. We would like to avoid this from happening.

6. WHAT SUPPORT IS PROVIDED TO APPLY?

We will be holding 2 open meetings for people who are interested in applying for the programme. These will take place online on 29th February 12:30pm – 1:30pm, and 6th March 5 – 6pm. At these meetings you will have an opportunity to hear more about the application process, ask any questions you might have and meet the Just Fair and BIHR staff who will be delivering the programme. In addition, organisations who have attended an open call can book a 'support call' with a member of the Just Fair and BIHR staff teams. Slots will be released on Calendly so people can book themselves in. The deadline for applications is 25 March 2024.

7. WHAT HAPPENS AFTER I APPLY?

We will review applications and select a number who:

- strongly demonstrate that their project could fit within the programme.
- meet the criteria we've laid out in this pack.

In April 2024 we will contact these applicants to invite them to an interview with the BIHR and Just Fair staff. At this interview we will discuss in further detail what you've told us about your project. Questions we ask will be based on what you have told us in your application alongside some additional questions which we will send you in advance to give you time to prepare. These meetings will be in-person in Central London on 22 and 23 April 2024, and financial support to enable people to attend will be available. Following this, the BIHR and Just Fair staff team will select up to 4 applicants to join the next stage of the programme.

8. WHAT HAPPENS IF MY APPLICATION IS SUCCESSFUL?

In order to secure funding for the programme, our 4 successful applicants will need to work with the BIHR and Just Fair staff teams to co-produce a proposal, including their proposed project, to the programme funders by 17 May 2024. We recognise that this is a tight turnaround, so we would ask all applicants to be sure that they can commit to this before they apply. There will be funding available of up to £5000 per organisation to support this work.

9. WHAT HAPPENS IF MY APPLICATION IS UNSUCCESSFUL?

For all unsuccessful applicants we will be organising 4 free human rights capacity building workshops to run from May–August 2024. These workshops will be on the following topics:

1. The PANEL human rights process – taking a human rights-based approach to work
2. The Human Rights Act
3. Poverty as an economic, social and cultural rights issue
4. Human rights issues in London.

A bursary of £150 will be available to apply for organisations who were unsuccessful in the application process and would like to attend a workshop. We have 20 to offer, smaller organisations will be prioritised. These workshops are based on the issues people and communities raised with us as part of the 4 open days we held at the first stage of this process.

10. WHAT CRITERIA WILL MY APPLICATION BE SCORED AGAINST?

We will be basing our decision about which projects to take forward on the criteria below. Should your project be shortlisted and invited to interview, we will be asking questions based on these criteria.

1. Alignment with mission and values of Just Fair and BIHR.
2. Proposed impact and reach for the community.
3. Need and demand for the project.
4. Your organisation's annual turnover *Note, while there is no minimum, this must be less than £750,000.
5. Evidence of organisation's capacity to work on such a project – this includes your organisation's infrastructure.
6. Feasibility of proposed resource, both for the organisation to produce, and for Just Fair and BIHR to support.
7. Competition – including what sets the project apart.
8. Commitments – ability of organisation to commit to:
 - Being able to work with the BIHR and Just Fair staff teams to submit detailed proposals for a project to the programme funders by 17 May 2024.
 - Being able to keep in touch with your designated BIHR and Just Fair project officer from May 2024 to July 2028.

- Being able to bring people in your community group together to be involved in this programme, e.g. your colleagues, volunteers, people you support/rights holders.
- Maintaining contact with the BIHR and Just Fair team to plan, co-produce, test and share your solution between May 2024 and July 2028
- Giving BIHR and Just Fair feedback on the process and the impact of the solution for your group.

APPLY NOW

To apply [click here to access our application form.](#)

Easy read application – if you would like an easy read application form please email info@bihr.org.uk and we will provide.

Video application – If you would like to apply in video format rather than written, please email info@bihr.org.uk and we will provide the information you need to do so.

If you require any reasonable adjustments to apply, please get in touch with info@bihr.org.uk.